



VACANCY: QUALIFIED LABORATORY ASSISTANT OR LABORATORY CLERK

An opportunity has presented itself to appoint a suitably qualified candidate into the position of Qualified Laboratory Assistant or Laboratory Clerk. The position will be based at Eugene Marais Laboratory, Les Marais, Pretoria.

QUALIFICATIONS, SKILLS, KEY ESSENTIALS AND DESIRABLES FOR THE POSITION:

- Matric with at least 40% for life science or registered with the HPCSA as a Laboratory Assistant in the discipline of Clinical Pathology
- Accurate completion of patient detail on request forms
- Handling incoming telephone calls and directing calls to suitable personnel
- Delivery of patient reports to hospital wards and doctors rooms as applicable with reasonable turn-around time
- Receiving requisitions duties: dealing with sample reception and pre-analytical processing of samples, recognition of different sample types, identifying criteria for specimen rejection and following correct protocol.
- Must be willing to work overtime, weekends, public holidays and day shift according to the needs of the company
- Must possess excellent communication skills, be able to work in team
- Must be accurate, professional and reliable.
- Ability to work under- and handle pressure
- Good working ethics, reliable and dedicated
- Must be willing to undergo a full selection process which include a screening test
- Motivated and willing to perform extra tasks
- Computer Literate

SHIFTS:

Night Shift: 18h00-06h00. Shifts can be adjusted according to the needs of the company.

HOW TO APPLY:

- You may apply for this vacancy by e-mailing the below required documentation to charmaine.sirakis@vpath.org • Please quote post number of the post applying for in the subject line of your e-mail application– **POST NUMBER: 1793**

- Curriculum Vitae
- Copy of ID document
- Copy of matric certificate
 - Latest pay slip
- Copy of HPCSA 2021/2022 registration and copy of HPCSA Certificate of Initial Registration *if applicable*

ADVERTISEMENT DATE: 20 July 2021 - CLOSING DATE: 24 July 2021

- Submission of incomplete or inaccurate documents will render that applicant ineligible for consideration for the vacancy.
- **Please note that only shortlisted candidates will be contacted**
- **Due to the volume of applications should we not contact you within 5 working days after the closing date, please consider your application unsuccessful.**